



**Distington Big Local**  
**Distington Community Centre, Church Road, Distington CA14 5TE**

**Partnership Board Meeting**  
**4 October 2016, 3-5pm**  
**Distington Community Centre**

**Present:** Rhoda Robinson (Chair) Julia Powley, Alison Boyd, Josephine Greggain, Pat Nelson, Annette Whitehead, Paul Tharagonnet, Karen Hodgson, Alison Jackson, Bridget Johns, Alan Lowe, Ingrid Morris (Minutes), Pete Duncan

**Apologies:** Carl Cooper, Norma Pritt, Sue Hunter, Holly Dennis (PCSO), Shelley Hewitson

**66.16 Welcome** The chair welcomed everybody, especially the three new Board Members present.

**67.16 Conflict of Interests** Karen Hodgson stated that she would have a conflict of interest about anything related to the Rugby Club.

**68.16 Minutes of Previous Meeting** Were passed as a true record.

**69.16 Matters Arising** (and not covered elsewhere)

**CCTV** This has now been discussed at the Parish Council (PC) meeting. DBL will pay £5000 and the PC will pay the remaining £6051 and claim the VAT back. The spend has been sanctioned by both DBL & the PC and we will go ahead with the purchase.

**Charitable Status** The Charities Commission have advised that it will take up to 8 weeks for our application to be processed so we hope to hear from them by mid November.

**Housing Report** This is now complete. Action: AL to email it out to Board Members. We will arrange for Andy Lloyd, who undertook the study, to come to a Board meeting early in the new year to discuss the report in more details and answer any questions.

**Defibrillator** Our consultation showed that the community's preferred choice for placing the defibrillator was at the Coop, unfortunately further investigation revealed that we are unable to site at the Coop. The second choice was the Community Centre and the Board made the decision to put it there.

**Minutes on Website** Board minutes, with any confidential matters blanked out, will be posted on our website. Subgroup notes will not be put on the website. Subgroup notes to be forwarded to Board members. Action: Ingrid.

**70.16 Big Local Review** Our advisor Pete Duncan, advised that Local Trust require us to do a review of our work before each new plan is submitted. The review must include what we have achieved and what impact this has had on our community, including case studies, e.g. stories of individuals who have benefited. PD also suggested we might consider getting a company in to carry out an impact assessment of our work and advised that Ewanrigg Local Trust have brought Nicola Lynch in to carry out this work for them. Our next plan is due around the end of December 2016. We will carry out a review at our next Board meeting on 1<sup>st</sup> November 2016.

**71.16 British Legion Land Sale Update** All the relevant papers have been submitted. The solicitors estimate that their fees will cost between £2500 & £3000. An 'Easement' has been agreed securing free access to the land and the land will be 'freehold'. [REDACTED]

[REDACTED] DBL will need to decide what to do about this covenant if the sale of the land is successful. Action: Alan will meet with our solicitors on Monday 10<sup>th</sup> October to proceed matters.

### **72.16 Development Workers Report**

**Village Maintenance** Gardening work is slowing down, there have been a number of requests to have patios cleaned, a pressure washer would be needed for this. The Board voted to go ahead and purchase one. Action: AL & Ronnie Hewer

**Job Club** Steadily getting busier. We will be increasing the hours to Wednesday afternoons from 16 November 2016 to see if this will increase attendance.

**Digital Club** Slowly getting busier as word gets around. Our Digi Club volunteer suggested providing a 10 week Microsoft Office course in the evening at a cost. The Board were in favour of this idea. Action: IM / AL to firm up details to bring to a future Board meeting.

**Bus Shelters** Community & Environment sub group to plan further works for inclusion in future budgets.

**Good Grub Club** This is up and running but we need to get more young people involved. The club runs cookery demonstrations for healthy, tasty, nutritious meals to feed a family for under £5. Participants are given the ingredients (free of charge) to cook the meals at home. As we can only book the community kitchen out of school hours, a need for a crèche has been identified. Two Board members who are DBS checked have volunteered to run a crèche during the sessions. Sessions will run from 4-5:30pm. Action: IM to contact school to book the space for every 2<sup>nd</sup> Tuesday of the month, starting in November. Action: Julia to speak to the Head about the possibility of running a crèche alongside the club

**Befriending Scheme** This is being set up in collaboration with Church of the Holy Spirit, Distinguon Surgery and Age UK. We now need to recruit some volunteers.

**AGM September 2016** There was a good turnout for this and we have welcomed 5 new members onto the Board.

**Photocopying / Printing / Laptop Use** The Board agreed that we should ask for a small charge for this to go towards printer costs. Action AL / IM to decide charge.

**73.16 Treasurers Report** The Treasurer advised that we had plenty of money left in the current plan to see us through to the next plan.

**74.16 Sub Groups Recommendations** The Residents Wellbeing Group would like to work in Partnership with WEA to run more courses in the village.

**75.16 AOB** Action: AL to let Local Trust know that we will be putting together a new plan and DBL Ltd will be applying to become our (own) Locally Trusted Organisation (LTO), currently CVS. Local Trust will then need to vet us to see if we have everything in place to do this. We are hoping that this change will be made by January 2017. The HR function may sit with CVS for longer while we get everything in place to take this on ourselves.

PD advised that once DBL Ltd has charity status Board members will effectively become Trustees as they are the decision makers. This can be managed short term but there will then be a need to merge DBL Ltd and the DBL Board so that we will be acting as one entity. It had been agreed that current Board members have the choice as to whether they become

Directors/Trustees, but we will move to properly syncing the roles at the next AGM in August/September 2017.

RR spoke about Mike Pritt, former Vice Chair, who has passed away, and will be dearly missed by the Board. It would be fitting to put Mike's name to some of our work in which he has been involved to remember him by, subject to Norma's approval.

**76.16 Date & Timings of Future Meetings** As we now have new members on the Board the timings of our meeting may need to change. Please give this some thought by the next meeting when we will decide what changes we need to make.

**Date of next Board Meeting : Tuesday 1 November 2016, 2pm for the Review Meeting**

**Followed by the usual Board Meeting.**