

Distington Big Local Group Community Chest Grant Guidance Notes

Background

Distington Big Local Group is a resident led group with the aim of seeking to improve the community where they live. Funds are available through the Big Local Trust, an organisation that is funded by the Big Lottery Fund. The Distington Big Local area covers Distington village with Winscales Avenue, Furnace Row and Tollbar to the north of the village, Mill Cottages and Beck Green to the east of the village and Common End, Swallow Hill and Hayescastle to the south of the village.

The Distington Big Local Group has set aside a sum of money in 2022 which is available to community groups based in the Distington Big Local area. Funding can be used in any way to support the work of groups, but the focus of any proposals must bring about a **direct benefit** to the Big Local area and support at least one of the following:

- 1: Young People & Families**
- 2: Training & Employment**
- 3: Health & Wellbeing**
- 4: Community Pride & Spirit**
- 5: New & Improved Facilities.**

Timescale

You can send us your application at any time and it will be considered at the next available Distington Big Local Partnership meeting which will be held quarterly January, April, July & October dates to be announced publicly but usually the last Tuesday of the month.

Applications will be accepted by e-mail, but a signed hard copy must also be submitted, together with any supporting information. All details on the application form must be completed. Consideration will be given to all applications received and the Distington Big Local Partnership's decision is final. Applicants will be notified by post once the decision has been made.

If your group would like to apply for a grant of up to £500, please complete a grant application form.

Funding Criteria

- Any properly set up and established community group, charity, social enterprise or community based in the Distington Big Local area can apply. Applications will **not** be accepted from **individuals**.
- Only **one** application per group can be made at a time.

- Groups will be permitted to make applications for up to £500 per calendar year.
- Applicants will be required to provide a copy of their constitution **or** Terms of Reference setting out what the group's aims and goals are, together with a copy of their last annual accounts **or** recent bank statement if applicable. Groups that don't hold bank accounts can still apply if they are an established group and this can be done in the same way but proof of quotations and spends (receipts) to be provided.
- If your application involves young people or vulnerable adults we will require to see a copy of your Safeguarding Policy.
- Funding can be used for either capital expenditure (e.g. equipment, furniture, materials, etc) or revenue costs (e.g. staff wages, venue hire costs and utilities costs).
- There is no requirement to provide match funding. However, if a match funding element is included, it may enhance your application as you will be bringing additional funds into the Distington Big Local Area.
- Successful applicants will be required to provide feedback on the impact of the grant awarded and receipts for monies spent, and if appropriate, photos of the event. An authority should be signed to allow Distington Big Local to use information provided on the project for marketing purposes if appropriate. **Any under spend will have to be re-paid to Distington Big Local.**
- Should any group require further information, advice and/or support on completing the application form they should contact the Distington Big Local office at:

Distington Community Centre, Church Road, Distington CA14 5TE

OR By e-mail: Katie.biglocal@gmail.com or Danielle.biglocal@gmail.com

By telephone: 01946 834297