



**Meeting:** Distington Big Local Partnership Meeting

**Location:** Distington Community Centre

**Date:** Tuesday 31st May Distington Community Centre

**Time:** 10:00- 11:30am

**Board members present:** Paul Tharagonnet, Christine Pattinson, Shirley Murphy, Mary Smart (Via Teams) Danielle Leigh (via Teams)

**Apologies received:** Karen Hodgson, Patrick Kelly, Neil Daniel

**Also present:** Jeanette Harold (Local Trust), Stephen Armstrong (LTO), Michele Macallam (Groundwork) Katie Storey (Business Support) (Members from Distington Community Trust X3)

### Minutes from Meeting

Agenda Item	Minutes
1. Appoint chair to host	PT chaired today's meeting
2. Apologies received	Apologies received from KH, ND & PK
3. Minutes from last meeting	Minutes from previous meeting 26 <sup>th</sup> April were agreed as a true reflection and no actions outstanding.
4. Update from LTO Stephen Armstrong	SA advised the key developments since the last meeting were: that the plan had been signed off, offer letter received from Local Trust signed and returned, we were now waiting for the first payment from Local Trust of monies which should be received any day £35,700 for the next 6 months and the second instalment in November in November of £123,900 we are

	<p>receiving the higher amount in November because of the anticipated play area which most of this year's monies are allocated.</p> <p>JH -Echoed that the spends for nearer to the end of programme that it is important that the group stay on plan to ensure funds are used keeping abreast of developments.</p> <p>SA – Mentioned confirmation of funds from Local Trust and the mistake the trust had made in reporting more spends than originally thought, this had been investigated by Local Trust and correct amount now reported although this reduces Big Local's spends considerably.</p> <p>JH – Advised getting match funding in to spread what money is left further. PT keen to look at match funding for play park. JH will book a session with PT, DL &amp; KS to go through match funding applications. This was agreed to be held Tuesday 26<sup>th</sup> June at 9.30am.</p> <p>SA – advised that a clear plan around the play area on the logistics would make match funding easier to access. CP advised that Copeland Community fund had shown interest in the past around the park area so they could be a good starting point</p> <p>JH - reiterated that the Community Ownership fund opens 10<sup>th</sup> June to look into that when it is live as a potential for match funding. .</p> <p>Distington community trust to apply for match funding rather than Parish Council was discussed and the group would need to make a decision on how this should be done.</p> <p>MS – Would like to be part of the park subgroup.</p> <p>It was agreed to Invite Gillian Troughton local councillor to next partnership meeting to provide links and maybe potential support.</p>
<p>5. Update on Play area CP</p> <p>6. Play area &amp; Community Engagement plan – Subgroups update PT</p>	<p>CP advised that there is a meeting with Parish Council members to discuss memorandum of understanding and KS to draft business case for Copeland for the lease of the land. CP would obtain details needed from the Parish Council to assist with the drafting and provide latest accounts.</p> <p>There was a Draft community plan for group to look at and add to any events that were upcoming so we could share with the community. JH suggested holding a separate meeting into community engagement it was agreed we would add this to our</p>

	<p>meeting of 26<sup>th</sup> June when discussing match funding JH will travel to Distington and have a longer session to cover everything.</p> <p>CP to send KS the youth clubs summer events schedule as we could use this to tie in with future consultations around the play area to get the village children involved.</p>
7. Memorandum of understating with Parish Council	<p>CP and PT to discuss the memorandum of understanding at the Parish Council meeting which be held in 2 weeks. This sets out the conditions suggested by Local Trust in their report to be able to draw down monies for the play area. These include liability insurance, contractor hire, Sign off of project and maintenance.</p> <p>CP will clarify with the Parish Council how the VAT implantation would work if the park was to go through the Parish Council.</p>
8. Arts out West	<p>PT – didn't send Arts out West's previous events planner as the timescales were too short, they are going to send information for next year's events sooner so there is more time to discuss with the community, PT suggested a community event that would be funded, possible event like a barn dance PT has a contact who can offer the music who he will contact.</p>
9. Website feedback (All)	<p>The board confirmed they were happy with the updates on the website it contains enough information which can be added to and it is open and transparent with the community.</p>
10. Hinnings Road Site visit 11.	<p>A site visit was conducted with MM to look at the land she advised KS that in terms of her being involved she didn't think necessary as a lot of what she would do in her role as an architect has already been carried out, She has offered KS support in the future and will email some items across to her. MM looked at some of the proposed plans for the play area and advised that she would avoid wet pour as a the foundation for the play par as it is very expensive and maintain, it was suggested grass matting would be a better alternative, the group should bear this in mind when hiring a contractor.</p>
12. Any other business	<p>JH – gave an update around a previous item at last month's meeting about the changes around Local Trust – JH is still in position and is being kept on in her role, nothing much to change in the near future.</p> <p>Legion Land – fence need to be fixed – grass to be cut to make it look more tidy, Parish council mower to be loaned to a member of the community subject to adding onto the insurance, fly tipping needs addressing</p>

	<p>It was fed back to the group by a member of Distington Community Trust that allotments seem popular with local residents for the Legion land from discussions they had had. Consultations would be carried out later in the year.</p>
Date of Next meeting	<p>5<sup>th</sup> July 2022 – 10am Community Centre. 26<sup>th</sup> July 10am Community Centre.</p>