



**Meeting:** Distington Big Local Partnership Meeting

**Location:** Distington Community Centre

**Date:** Tuesday 23<sup>rd</sup> August 2022 Distington Community Centre

**Time:** 10:00- 11:45

**Board members present:** Christine Pattinson, Danielle Leigh, Karen Hodgson

**Apologies received:** Paul Tharagonnet, Shirley Murphy

**Also present:** Jeanette Harold (Local Trust), Stephen Armstrong, (Via Teams) Katie Storey (Business Support)

### Minutes from Meeting

| Agenda Item                             | Minutes   |
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| 1. Appoint chair to host                | DL chaired today's meeting.   |
| 2. Apologies received                   | Apologies received from PT, SM  |
| 3. Minutes from last meeting            | Minutes from previous meeting 5 <sup>th</sup> July were agreed as a true reflection and no actions outstanding.   |
| 4. Update from LTO<br>Stephen Armstrong | SA gave a financial update on the expenditure to date from this quarter's budget he advised that within the last quarter the partnership have spent around 40% of the allocated funds which was about right at this point on the plan. SA gave a breakdown on what had been spent which included grants of £7, 150 which was DCYP allocated budget for the quarter from the grant and the small grants awarded to Fareshare, Evergreens, Together We and DCYP. The biggest element so far were staff wages to cover |

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|  | <p>KS, office rental and IT supplies including phone and Wi-Fi rental. To date £14,285.69 has been spent. SA reiterated that we should keep on track with the budget and continue with the projects listed in the 12 month business plan.</p>  |
| <p>5. Funding request update KS</p>                                | <p>KS gave a quick overview as SA had covered this on his agenda item and confirmed that the following small grants had been awarded and funds paid out for:-</p> <ul style="list-style-type: none"> <li>• DCYP for Aquarium trip</li> <li>• Fareshare – for transport and surplus supplies</li> <li>• Evergreens for transport for their trip</li> <li>• Together We £1000 from the community pot</li> </ul> <p>KS advised that she has still not heard from Distington School in terms of completing an application from the letter the group received although it is school holidays KS did chase this several times via email and phone calls but nothing was received so this could not be processed.</p>   |
| <p>6. Update lease application to Copeland Borough Council. KS</p> | <p>KS has received confirmation from Thomas at Copeland that the lease application for land at Hinnings Road has now been submitted and is currently out for consultation. There had been a hold up as the council were not satisfied how the park area would be maintained so they came up with a proposal to offer as there is a division of the council who would undertake these inspections at £25.00 plus VAT per visit, they have quoted for 2022 for 26 fortnightly visits, 4 three monthly inspections and 1 annual inspection at a cost £825 plus VAT. The Parish Council have confirmed they will add to their precept for the year. KS had gone back to Thomas to confirm this.</p> <p>CP advised that Thomas has also had communication with her around rent of the land when she queried this he advised that it would just be peppercorn rent.</p> <p>The group discussed some recent flooding near the area which has been reported through the Parish Council to Copeland, KH queried if this would affect the lease of the land building a play area if there are problems in that area. KS advised that a full Utility Search would need to be carried out on the land prior to any play equipment being installed.</p> |
| <p>7. Purchase of land request.</p>                                | <p>KS again mention to the group so that we had it on record that there had been a request to purchase the Legion land from an individual, although I had returned his email to advise that the Legion Land was not for sale he wanted me to put it to the partners that if it ever were for sale could he be offered first refusal. KH has a conflict of interest.</p>  |

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| <p>8. Feedback session with local teenagers around Legion Land – ideas how to engage (requested by PT from the back of Local Trust event.</p> <p>Consultation plan/ideas for next year’s 12 month plan.</p> | <p>This is following off the back of the Local Trust event that PT attended recently, he said there was a discussion around getting teenagers involved in consultations as they are the next generations so he wants to put a proposal forward to engage with local teenagers as to what they want to see on the Legion Land.</p> <p>JH advised it’s more than just having a consultation with children/teenagers of the village as they need to understand the wider point of view, why they are making the decisions, who it will effect, how to be inclusive of the whole village. Workshops were discussed on offering this support maybe by the children themselves to contribute to the questions to ask in a consultation. They need to be educated in decision making and have an understanding of making it inclusive.</p> <p>It was suggested CP would be a good starting point through the youth club. CP advised that it may be difficult to get the older children together due to school commitments and some have weekend jobs, KS suggested a good time would be the half term holidays in October, the partnership will do a double consultation around the play area as to what the children want to see and also a consultation around the Legion Land. <b>CP would oversee this.</b></p> <p><b>KS to add to next meeting agenda (Complete) for ALL to discuss</b></p> <p>KS advised that the current interim plan will come to an end in March 2023 and in the next few months we really need to start to focus on the remainder of the business plan which will see the project to an end which will focus more around the Legion Land.</p> <p>KH asked whether specific sub-groups could be set up on different projects which KS agreed should happen. The group need to be more specific when targeting people for certain areas and a call out should be done asking the future generation to help. <b>KS will advertise this and through Facebook but also draw up some posters/questionnaires to drum up support and discuss at the next partnership meeting.</b></p> |
| <p>9. Letter of resignation from Mary Smart</p>   | <p>KS addressed the group to advise that MS has recently resigned from the partnership although this had been circulated previously for any members that weren’t present it was just to make them aware. The group wish MS all the best.</p>   |

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|                        | <p>There was a discussion around potential new members to join the board and KH advised she knew of someone and PT had mentioned previously that he also has someone who may be interested. <b>We wold pick this up at the next meeting. (ALL)</b></p> <p>Whilst discussing current Board members it was agreed that as ND had not attended any meetings this year and had missed the last 3 meetings with no apologies that it was no longer viable to have him as a board member. <b>KS to write to him to this effect. 23.08.22 Email sent – complete</b></p>   |
| 10. Website            | <p>KS advised whilst on annual leave that the website had been closed down as the group don't have a bank account a card payment could not be made, in the past an invoice had been requested to send to the LTO but Heart do not operate in that way, KS had contact them and although the site could be reinstated the previous work undertaken on the site may have been lost.</p> <p>SA advised there was a way through finance team that we could pay with a credit card by making a credit card payment request and KS would look into this. It may be that the website would need to be designed again, but it was agreed that we would use Heart Internet again in the hope that the page could be salvaged if not more work would need to be undertaken to get the page up and running again. <b>(KS to contact Groundwork Finance and request a credit card payment) requested 23.08.22 – Paid 24/08/22 – In the process of trying to reinstate the website to the domain.</b></p> |
| 11. Green Dr Programme | <p>KS gave the group and overview of the Green Dr Programme. This is something that has been running in Barrow &amp; Millom for the past 12 months and targets fuel debt, energy savings, wellbeing and offers a bespoke programme targeted to individual need. This programme covers Copeland including Distington and she wanted to open it up to the village as an extra service for the community to use.</p> <p>KS advised that she had an upcoming meeting with the Green Dr's that week to finalise delivery times and once it was clear <b>would advertise the service across the Facebook page and also bring some leaflets to the next meeting to hand around local businesses, community groups etc. to make people aware of the service.</b></p>   |
| 12. Any other business | <p>JH has sent an email to partnership around a questionnaire for a review of 2022 It was agreed that these would be left with KS to circulate and to add to next month's agenda to complete. The closing date was end of October. There is an individual</p>  |

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|                          | <p>questionnaire and a group questionnaire to complete from section 2. JH would leave with us and KS to send to all members and return to JH on completion. (JH will not be present for the next meeting) <b>(All members to complete questionnaire and return to KS – KS to send to JH on completion)</b></p> <p><b>JH to send KS electronic copies of questionnaires.</b></p> <p>JH also gave a rundown on Community Wealth Funds which is a pot of money to give out to good causes it will be similar to Big Local but different criteria, if there are any projects that the village want to do and it falls into that criteria that maybe another source of funding the group could look into.</p> |
| 13. Date of Next meeting | <b>Tuesday 27<sup>th</sup> September 10am Community Centre</b>   |